



## Parking Implementation and Governance Committee

**Meeting Date:** August 25, 2015

**Time:** 8:00—9:30 am

**Location:** Town Manager's Conference Room, Town Hall Annex

**Attendance:** Steve Biagioni (Arlington Catholic), Steve Byrne (Selectmen), Adam Chapdelaine (Town Manager), Mike Gordon (resident), John Hurd (Chamber of Commerce), Mike Morse (Treasurer), Howard Muise (TAC), Corey Rateau (Police), Leland Stein (Arl. Ctr. Merchants), Laura Wiener (Planning)

**Non-members present:** Leo McCue (McCue Taxi), Abdullahi Magan (Boston Ride), James Milan (ACMI)

**Not present:** Steve Gilligan (Treasurer),

Minutes of 8/4/15 meeting were approved unanimously.

Signs. Howard presented a Sign Plan for the parking lots, developed with Corey and Laura. All existing signs in the lot will be removed. Steve Biagioni asked whether permit holders could park in the Railroad lot. Mike Morse noted that they are told they can do that now. **Motion to recommend to the Selectmen that permit holders be allowed to park in either lot. Voted unanimously.** Sign plan will be amended to reflect that.

"Pay and Display" and "Quarters Only" language will appear on the meters, not the signs.

Directional signs directing drivers to lots from streets will be reviewed in the future.

Street signs—Existing signs will be removed in area that is metered, and new signs installed for non-metered areas.

Corey will talk to DPW Sign Shop about fabricating signs. Laura and Howard will finalize language and design of signs.

Multi-space meters. Meters will be delivered this week. Pads to be installed, then meters, very soon.

Taxies. Abdullahi did not have data for a month of taxi calls as requested, saying it wasn't ready, but estimated he gets 5 calls per day, per cab at the Mass. Ave/Medford St. location, though some are by phone. The visibility of that location is important to their business. Leo then stated that he wanted a request from the Chief of Police to produce manifests (a.k.a. waybills), as written in Town bylaws. Corey noted that he is the Chief's designee on this Committee, and has made that request. Leland read an email from a resident noting that the taxi stands are not effectively used to dispatch cabs. **Motion to recommend to the Selectmen that all 4 taxi stands be moved to the Russell lot, was then amended to recommend moving 2 taxi stands from Medford Street to the Russell Common lot, and keep 2 taxi stands on Mass. Ave. approaching Medford Street, with wayfinding signs to indicate that there are taxi stands in the Russell lot. Voted unanimously.** Existing taxi spaces should become metered spaces. Abdullahi asked if the Town could look into designating spaces at the hotel near the Cambridge line.

Loading. Laura reported that she and Ted Fields, Economic Development Planner, talked to a number of Mass. Ave. merchants about their current deliveries. Most were comfortable with how things are working for them today. Beverage trucks are the biggest problem, double parking and coming at random times, but tend to stay for only a short time. The one exception is the Starbucks delivery. It is a large truck that sits idling on Medford Street for half an hour, usually around 7-8 pm, which is disruptive to business at the

Regent. Corey noted that the delivery trucks often block the crosswalks and bus stops. Laura, Adam and Ted will talk to Starbucks' delivery company, DPI Logistics.

ADA space. Discussion about placing additional ADA space on left side of Medford St. (by Leader Bank) or right side, replacing the taxi stands in front of the Regent. Corey will review. Laura will check with Disabilities Commission for input.

Electric Vehicle (EV) Charging Stations. Adam noted that the Energy Working Group supports installing EV charging stations. He asked the Committee if they support this. **Motion to install a single EV charging station with 2 hook-ups. One space will be dedicated for a charging vehicle and one space optional. Voted unanimously.**

Zipcar. Request has been made to increase number of Zipcar spaces in Russell Common lot from 2 to 4. Mike G. asked if there was any data to quantify the demand. Adam will request data. It was suggested that spaces be placed toward Mystic and Chestnut Streets, or near the Chestnut Street entrance to the lot. Currently they pay the Town \$2500/space/year. Could it be higher? Might they be interested in helping sponsor the EV charging station? **Motion to recommend to the Selectmen that they increase number of Zipcar spaces by one. Voted unanimously.** Adam will investigate location.

Adam noted that he will be bringing a status report and recommendations from this Committee to the Selectmen at their 9/21 meeting. Among them is:

- Moving taxi stands
- Installing Electric Vehicle charging station
- Adding a Zipcar space
- New sign plan
- Elimination of distinction between permit spaces and metered spaces

Meeting was adjourned at 9:30 am.

#### Workplan for next meeting.

Signs—Corey will talk to DPW. Howard and Laura will finalize language and design of signs.

Laura and Adam—procurement of poles and installation for single space meters

Adam—talk to Zipcar about location of spaces and demand for Zipcar vehicles.

#### Future meetings scheduled

Thursday September 24, 8:00 am